

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

COMMITTEE OF THE WHOLE OF THE BOARD MEETING MINUTES

FEBRUARY 20, 2024



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1. Call to Order

The Committee of the Whole Board of School Directors for the Big Spring School District met in the Big Spring Middle School Auditorium at 6:58 pm with nine (9) Board of School Directors present: John Wardle, President; Michael Hippensteel, Vice-President; Frank Myers, Treasurer; Julie Boothe, Secretary; Seth Cornman, David Fisher, Kenneth Fisher, Robert Over, and Lisa Shade.

Absent: No Absences

Others in attendance: Nicholas Guarente, Superintendent; Nadine Sanders, Assistant Superintendent; Michael Statler, Business Manager; Nicole Donato, Director of Curriculum & Instruction; Rob Krepps, Director of Technology; Darin Baughman, Technology, Donna Minnich, Board Minutes, and Ashley Nevling, Accounting Controller.

President Wardle announced the Board met in Executive Session this evening prior to the Committee of the Whole Meeting to discuss Safety and Security issues related to capital projects and Legal Issues pertaining to review of the pending lawsuit.

2. Presentation:

2.a. High School FFA Officer Introductions – High School FFA Officers introduced themselves to the Board and shared the importance of National FFA Week and highlighted Farm Show accomplishments. They presented thank you gifts to members of the Board.

2.b. CPACTC – Administrative Director Justin Bruhn shared Cumberland Perry Area Career and Technical Center updates with the Board and introduced Alenna Dingman and Ivy Bigler who shared their student experience at CPACTC.

Mr. Cornman stated Cumberland Perry offers wonderful programs.

Mrs. Boothe said she toured the facility and was impressed with what she saw there.

2.c. SEK Audit - Kevin Stouffer [Presentation](#)

Kevin Stouffer, CPA shared Smith Elliot Kearns & Company, LLC's District 2022-2023 Financial Statements and Audit Findings

Summary

Independent Auditor's Report

General Fund Analysis

General Fund Revenue Breakdown

Graphical Revenue Breakdown

General Fund Expenditure Breakdown

General Fund Expenditure Object Comparison

Graphical Analysis Expenditure Breakdown

Governmental Fund Balance

General Fund – Fund Balance

Unassigned Fund Balance as a Percentage of Expenditures (2021-2022) in comparison with CAIU schools and PA schools

Expenditures per Average Daily Membership (2021-2022) in comparison with CAIU schools and PA schools

Food Service Fund

Schedule of Expenditures of Federal Awards

Schedule of Findings and Questioned Costs

Management Letter

Communication with Those Charged with Governance

Summary – unmodified audit opinion with no findings

Mrs. Lisa Shade questioned two discrepancies with numbers in the audit compared to earlier fiscal year documents and Mr. Stouffer responded subsequent AFR adjustments were made. Mr. Statler reminded the Board early numbers are always subject to audit adjustments.

2.d. Community Partnerships – Dr. Adam Oldham and Dr. Jocelyn Kraus shared the benefit of community partnerships which offer services and support to our students and families beyond what can be provided in a school setting. Dr. Kraus stated preventive services are key to student success and the desire is to address needs in order to maximize student learning potential.

Mr. Over thanked all of the counselors for helping students with the broad range of situations they encounter and address.

3. Other Items – Nothing Offered

4. Adjournment

Motion to adjourn the meeting by Mr. Myers was seconded by Mrs. Shade

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

Meeting adjourned at **7:39 pm**

A handwritten signature in blue ink that reads "Julie S. Boothe". The signature is written in a cursive style with a large initial 'J' and 'B'.